

**Annual RFI**  
Recommendation Implementation Status

Agency Responding: Juvenile Justice, Department of (DJJ)  
Date of Submission: 10/31/2018

Agency Name	Internal Agency Recommendations	Date Full Committee Study Completed	Type	Did agency agree with recommendation?	Status of Implementation	If implemented, date 100% implemented	If not 100%, anticipated date of 100% implementation	Benefits obtained from implementing recommendation, if any	Financial savings realized this year from recommendation, if any (dollar figure)	Financial savings anticipated in the future from recommendation, if any (dollar figure)	Negatives from implementing recommendation, if any	Additional Comments from agency (optional)
Juvenile Justice, Department of (DJJ)	<b>Cite source of data when providing it to the House or others</b> That DJJ provide a footnote when it provides any type of data or statistics to members of the House of Representatives, or others. In this footnote, the agency explain (1) the source of the information, (2) the specific parameters of what the individual was searching for, if it was a search of manual documents, or what the computer was searching, if it was a search or report from SCEIS or any other database; and (3) any other contextual information about how information is stored at the agency or in the database that would assist the end reader (i.e. if individuals who separate from the agency one week are still included as employed for the next two weeks because they are paid in arrears, etc.).	4/7/2017	Internal Agency Operation	Yes	Complete	04/11/17		It is imperative that DJJ be able to verify and/or respond to questions about the data provided to the HLOC. The inclusion of footnotes or data source identifiers permit the agency to easily identify the source of the information provided and confirm or clarify inquires in a timely manner.	no anticipated changes in finances	no anticipated changes in finances	no negatives	The approved HLOC reporting format has a data source column.
Juvenile Justice, Department of (DJJ)	<b>Quarterly Updates from the agency</b> That the agency: (1) Provide an update, in format approved by the Subcommittee, once a quarter from April 3, 2017 until April 3, 2018 or the Committee re-visits the need for the updates; (2) Information included in the quarterly updates may include, but not limited to: (1) Updated strategic plan, in which each objective meets the S.M.A.R.T. criteria; (2) After appropriate discussion among the agency director, finance department, and division leaders, an updated strategic budget chart for 2016-17 and 2017-18, which has all current agency funding and all funds requested by the agency for next year, allocated to an objective.; (3) Updated performance measures, with an eye towards focusing on measuring more outcomes, rather than outputs, for the citizens of South Carolina; (4) Data for the quarter related to Performance Based Standards; (5) Implementation status of recommendations from the Legislative Audit Council's audit of the agency; and (6) Implementation status of other subcommittee recommendations.	4/7/2017	Internal Agency Operation	Yes	Complete	08/15/17		DJJ continues to produce the HLOC Report in the spirit of accountability and transparency. This detailed report contains critical data points and may be used to identify trends and inform decisions governing agency operations.	no changes in finances	no anticipated changes in finances	no negatives	DJJ began submitting reports to the House Legislative Oversight Committee (HLOC) in April 2017. An expanded version was requested in May 2017. DJJ began submitting the revised version in August 2017. Although no longer a requirement, DJJ continues to produce the Report for purposes of accountability & transparency.
Juvenile Justice, Department of (DJJ)	<b>Tools needed for case managers to avoid duplication in performing their work</b> That DJJ provide a list of the tools case managers need to avoid duplication in performing their job duties along with the associated costs and potential time frame to provide these tools.	4/7/2017	Internal Agency Operation	Yes	In process		This is an on going process. Equipment is assigned as staff is hired.	DJJ began the process of equipping community case managers with tablets and smart phones in September 2016. These upgraded devices allow community case managers to perform their duties more efficiently. Access to telephonic communication, email and the Juvenile Justice Management System, while in the field, eliminates the need to return to the office to enter data, make calls or access emails.	no changes in finances	no changes in finances	no negatives	DJJ has equipped community case managers with updated devices in an effort to increase efficiency. A total of 301 tablets were ordered at a cost of \$189,631.57.